



Evergreen Orff Chapter (EOC) Contractual Agreement for Instrumentarium Loan

This is a contract between EOC member _____ and the EOC
on _____ (date) for the time period _____ to _____.

The borrower agrees:

1. that he/she is a current member of the EOC for the time period in which the instrumentarium is borrowed.
2. to accept liability for the care and transport of the instrumentarium and replace or repair any damage incurred.
3. to transport the instrumentarium in the same manner it was received: the bars in canvas bags, elastic or rubber band fasteners on the glockenspiels, etc.
4. to transport the instrumentarium to any EOC workshop or function during the loan time that requires instrumentarium use. (Usually the loan ends at the next workshop).
5. to return the instrumentarium in the same condition as received to the following place:

6. to pay a \$150.00 held deposit against any damages that may be incurred while borrowing the instrumentarium. The full deposit will be returned, less the cost of any damages incurred, based on the inventory on back.

Borrower's home address _____

Home Phone _____ Work Phone _____

Cell Phone _____ E-mail Address _____

School/Church Name _____

School District _____

EOC Board Instrumentarium Officer _____

Phone _____ E-Mail _____

Comments on instrumentarium at onset of loan:

Date of return _____

Comments on condition of instruments upon return:

Borrower's signature _____ Date _____

EOC Board Officer's signature _____

EOC INSTRUMENTARIUM for loan:

<u>Instrument</u>	<u>Make</u>	<u>Bar Type</u>	<u>Accidentals</u>
___ Soprano Glockenspiel	Studio 49		F# Bb f#
___ Soprano Glockenspiel	Studio 49		F# Bb f#
___ Alto Glockenspiel	Studio 49		F# Bb f#
___ Alto Glockenspiel	Studio 49		F# Bb f#
___ Soprano Xylophone	Studio 49	Rosewood	F# Bb f#
___ Soprano Xylophone	Sonor	Palisono	F# Bb f#
___ Soprano Xylophone	Sonor	Palisono	F# Bb f#
___ Alto Xylophone	Sonor	Rosewood	F# Bb f#
___ Alto Xylophone	Sonor	Palisono	F# Bb f#
___ Alto Xylophone	Sonor	Palisono	F# Bb f#
___ Alto Xylophone	Sonor	Palisono	F# Bb f#
___ Bass Xylophone	Sonor	Rosewood	F# Bb f#
___ Bass Xylophone	Sonor	Rosewood	F# Bb f#
___ Bass Xylophone	Studio 49	Palisono	F# Bb f#
___ Soprano Metallophone	Sonor		F# Bb f#
___ Alto Metallophone	Sonor		F# Bb f#
___ Bass Metallophone	Sonor		F# Bb f#
___ Contra bass bars C, D, F, G, and A		Palisono	N/A

___ # of white canvas bar bags

___ # of small brown bar bags

MALLETS for loan:

<u>#of Ind. Mallets</u>	<u>Type</u>
___ 2 total	Black rubber (flat top)
___ 7 total	Blue rubber (flat top)
___ 6 total	Red rubber (large round)
___ 3 total	Red rubber (flat top)
___ 1 total	Red rubber (small round)
___ 2 total	Yellow rubber (large round)
___ 2 total	Yellow rubber (small round, "wood" stick)
___ 4 total	Yellow rubber (flat top)
___ 3 total	Orange rubber (small round)
___ 18 total	Assorted Felt
___ 8 total	Hard/Felt
___ 1 total	Yellow yarn
___ 2 total	Tan yarn
___ 9 total	Red yarn
___ 2 total	Blue yarn
___ 4 total	Wooden Glockenspiel
___ 2 total	Black rubber Glockenspiel
___ 4 total	White plastic Glockenspiel